

PRIVACY NOTICE

Global Majority Creative Mental Health

1. Who we are

The Greater Manchester Combined Authority (GMCA) is made up of the ten Greater Manchester councils, the Greater Manchester Fire and Rescue Service, and the Mayor of Greater Manchester. We work with other local services, businesses, communities, and other partners to improve the city-region.

2. Summary of the project

Global Majority Creative Mental Health project provides a programme of creative mental health practitioner development and support, networking and partnership building events and three test and learn projects in Greater Manchester communities. The aim of the project is to increase the availability of practitioners and community-based interventions with and for global majority communities. The data collected will be of individuals projects by partner organisations.

3. What information we will use

The GMCA will collect the following details in order to process your information for the purposes of the project

- Name
- Email Address
- Address
- Telephone number
- Racial or ethnic origin
- Health
- Sexual orientation

4. What is the lawful basis we are relying on?

Article 6 - 1(a) individual has given clear consent for to process their personal data for a specific purpose in taking part in professional development and networking opportunities and participants referred to test and learning.

Article 6 1(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

The following conditions are we will rely upon to process the special category data:

Explicit Consent - the individual has given a clear statement expressed in words, providing consent for you to process their personal data for a specific purpose - Article 9 - 2(a)

Substantial public interest - Will be proportionate to the aims of the project is pursuing, respect the spirit of the right to data protection and have for suitable and specific measures to safeguard the fundamental rights and the interests of the individuals involved. Article 9 - 2(g)

5. How we will use your information

The GMCA will use the information to stimulate, support and maintain a mental health and wellbeing offer for GM global majority communities, we need to support the existing workforce, developing pathways for new practitioners, support partnerships with VCSFE and health sector partners, provide opportunities to learn together, evidence good practice and advocate for person centred, community rooted creative mental health approaches.

6. How we ensure the security of your information

The GMCA are committed to the security of the information we collect. We aim to ensure that there are appropriate, physical, technical and managerial controls in place to protect any personal information you may provide to us, for example our network is protected and monitored. Within our offices all of our staff receive training on handling data securely.

Where we use external companies to collect or process data on our behalf we carry out comprehensive checks on them before we work with them and ensure that contracts are in place that set out our expectations and requirements.

7. How long we will keep your information

3 year

8. Sharing your information with other parties

We will not share your personal information with other parties outside of the project. We will use your data to monitoring and evaluate the project, but in this case it will be anonymised. Anything you say as part of the evaluation process will only be shared by us in a non-attributable format (we will not use your name or include any data that could lead to you being identified) unless you explicitly give us written permission to do so.

9. Sending data overseas

Your personal data will not be sent overseas.

10. Automated decision making

We will not use your data for any automated decision making

11. Your information rights

The GMCA must comply with the General Data Protection Regulations (GDPR) and the Data Protection Act 2018.

Under data protection law, your rights include:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal data in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

If you wish to make a request, please contact us at:

Email - officeofdpo@greatermanchester-ca.gov.uk

Postal - Office of the DPO GMCA, Churchgate House, 56 Oxford Street, Manchester, M1 6EU

The GMCA will only be able to comply with your rights in relation to the information they have collected.

12. How you can make a complaint

If you are not satisfied with how the GMCA is using the information we hold about you please contact our Data Protection Officer by emailing officeofdpo@greatermanchester-ca.gov.uk.

If you are still not satisfied with the GMCA's response to any request to exercise your individual rights or if you believe that the GMCA is not processing your personal data in accordance with the law, you can contact the Information Commissioners' Office at <https://ico.org.uk/make-a-complaint/>. We would, however, appreciate the chance to deal with your concerns before you approach the ICO so please contact us in the first instance

For more details on how the GMCA will use data please visit the GMCA Website:
[\(https://www.greatermanchester-ca.gov.uk/who-we-are/publication-scheme/privacy-policy-and-data-protection/ \)](https://www.greatermanchester-ca.gov.uk/who-we-are/publication-scheme/privacy-policy-and-data-protection/)